

GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT ELECTION OFFICER :: NAZIRA
(Election Branch)

No: NZEL.03/PE/2013/27

Dated Nazira the 16th March, 2019

NOTICE INVITING QUOTATION

Sealed rate Quotations affixing non-refundable court fee stamp of Rs. 8.25 (Rupees Eight & Twenty Five paisa) only are invited from eligible and interested firms / Govt. registered suppliers for supplying of following Stationery Articles in connection with Parliamentary Election-2019 in respect of Nazira LA Segment of 12-Jorhat HPC.

The Quotationers shall have to furnish the offer in one envelop in, clearly mentioning Envelop "Quotation for supply of Others Stationery Items".

Details of Articles:

Sl No	Names of Stationery articles	Make/Size/model/ etc .	Unit	Rate (inclusive all taxes)
1	Calling Bell (Cordless)		per unit	
2	Calling Bell (wired)		per unit	
3	Chair Back	Decowell	per unit	
4	Connector RJ 45	Dlink	Per pc	
5	Cup-Plate		per set	
6	curtain -Window	Standard	Per pcs	
7	Curtain Door	Standard	Per pcs	
8	Curtain Ruller with fitting	Per Mtr	per unit	
9	Drawing Pin		Pkt	
10	Drinking Glass		Per 6 Unit	
11	Empty Plastic Bag (25Kg)		Per unt	
12	Empty Plastic Bag (50Kg)		Per unt	
13	Envelop (Black)	14cm x 30 cm	Per 100	
14	Envelop (Black)	26 cm x36 cm	Per 100	
15	File Flag		Per pkt	
16	Four Folder File	Standard	per unit	
17	Gum Tube 10 ML		per unit	
18	Gum Tube 15 ML		per unit	
19	Gum Tube 20 ML		per unit	
20	HDMI Cable 1.4v Male to Male 8 Mtr long Supports HD Digital Video		per unit	
21	Inject Printer Ink Bottle	Canon	per unit	
22	Lan Cable Cat-6	D-Link	per coil	
23	Lan Cable Cat-6	D-Link	Per Mtrs	
24	telephone Clipping	Unit	per unit	
25	Laser printer tonner	canon. 103/303/703	Per unit	
26	Note Pad - A5, Unruled, 80 Pages		per unit	
27	Pen Drive	Kingston 16 GB	per unit	
28	Pen Stand		per unit	
29	Plastic Box (6" x 6 x 4")		per unit	
30	Power bank	Intex	10000 MAH	
31	Room Freshener	Godrej	Per pc	
32	Rubber Stamp (line)		per line	
33	Rubber Stamp (Round)	Round	per unit	
34	Table Cloth		per unit	
35	Table Glass		per sqr feet	
36	Wall Clock	Ajanta	per unit	

Terms & Conditions:

1. The interested Firm / Person who wish to submit quotation have to furnish
 - i. Govt. Registration Certificate, if any
 - ii. GSTN Registration.
 - iii. PAN Number
 - iv. Trade license (if any).
 - v. Experience in the field.
2. Rates should be shown including all taxes as applicable.
3. Preference will be given to the suppliers having earlier experience in Govt./PSU.
4. Selected Firm/Agency should deliver the items at site at free of cost, if order placed.
5. The delivery of articles should be within 24 hrs after receipt of supply order, if placed.
6. The sealed quotation should be dropped in the Quotation Box placed at the reception in the o/o the District Election Officer, Nazira during the office hours on working days up to **3:00 PM on 22/03/2019**. The quotations will be opened at **4:00 PM on 22/03/2019**
7. The District Election Officer, Nazira reserves the right to reject all or any of the Quotations without assigning any reason thereof. The Quotation, which is conditional , incomplete will not be entertained.
8. The undersigned is not bound to accept the lowest rates and to issue work order to the lowest quotationer.


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District Election Officer
Nazira

Memo No: NZEL.03/PE/2013/27-A

Dated Nazira the 16th March, 2019

Copy to:

1. The Chief Electoral Officer, Assam, Dispur, Guwahati-6 for favour of kind information.
2. The Deputy Commissioner, Sivasagar for favour of kind information.
3. The DIO, NIC, Sivasagar . he is requested to upload the Notice in the District Web Portal
4. Notice Board, o/o SDO (Civil), Nazira


District Election Officer
Nazira